

Northwestern Michigan Fair

Board of Directors Meeting

October 9, 2025

1. **Call to Order:** Meeting called to order by Joe Hubbell at 7:00 pm.
2. **Pledge of Allegiance:** Led by Frank Guerin.
3. **Roll Call:** By Tom Looks

Note: (V) indicates the attendee was attending virtually.

 - a. **Board Members Present:**Carolyn Woodhams, Clarissa Johnston (V), Cody Foster, Erika Sprenger, Frank Guerin, Jill Duell, Jack Hubbell, Joe Hubbell, Karen Zenner (V), Laurie Ashley (V), Milt Lewis, Molly Caminata, Sonya Youker, Tom Looks
 - b. **Board Members Absent:** Tammara Sanchez
 - c. **Visitors Present:** Amanda Wilkins, Keri Bancroft, Al Henning, Sherri Forton, Sarah Bye, Nicki Brown, Todd Brown, Kathy Easter,
4. **Review Agenda**
 - a. **Motion 10.9.25.1:** C. Woodhams/S. Youker made a motion to approve October 9, 2025, Agenda as written. **Motion passed.**
5. **Correspondence:** Tom shared a thank you letter from Hope Community Church.
6. **President's Report:** 303 Days until fair.
7. **Treasurer's Report:**
 - a. Tom reviewed the treasurer's report and check register.
8. **Presentation & Approval of Meeting Minutes:**
 - a. **Motion 10.9.25.2:** E. Sprenger/C. Woodhams made a motion to approve minutes from September 11, 2025 meeting as written. **Motion passed.**
9. **Public Comment:**
 - a. No Public Comment
10. **New Business:**
 - a. **No New Business**
11. **4H Livestock Council:**
 - a. Keri Bancroft – Vice president placed her resignation effective immediately. Elections for executive board take place in November. There were 4 positions open and 3 applied. Dates for events next year are being approved. Large Beef Registration is due November 1st. Cattle weigh in is November 8 and 9 at the weigh house. Lisa Ralph running for VP, Alisa Talleau for Secretary and Hannah Gaither for Deputy Treasurer. The treasurer is a 2-year term and did not have anyone apply.
12. **Unfinished Business:**
 - a. No unfinished business.
13. **Committee Reports:** Committee reports were reviewed.
 - a. Sonya – Shared applicants for Llama, Sheep, Poultry and Draft Horse Superintendents. We are still looking for a Rabbit Superintendent. The campground will be winterized this weekend.
 - b. Erika – Asked about sale of merchandise at annual meetings. Will be in contact with the livestock council for an order of merchandise.
 - c. Laurie – Nothing.
 - d. Milt – Tom is researching into the website. We will get together this winter to make it easier to navigate. Winter storage went to a 2 day drop off that went very well. We have about 80% of

the campers here, most of the remaining will be coming next weekend. 5 buildings have been filled.

- e. Carolyne – Nothing.
 - f. Jack – Nothing.
 - g. Jill – Nothing.
 - h. Molly – Nothing.
 - i. Cody – Did not submit an application to re-run for a spot on the board. He enjoyed working with us but needs to focus on his family and his business. His event folder is organized for whoever takes over. He will help with events during the year. The board appreciates everything he has done.
 - j. Tammara – Needs to have the budget approved **Motion 10.9.25.3: Jack Hubbell/C. Woodhams made a motion to approve the budget we created two weeks ago. Motion Passed.** All receipts turned in tonight to her mailbox. She is closing books for the year this weekend.
 - k. Tom – Fair board director applications closed on October 7 at 11:59 pm. We have 5 seats open and 6 applicants. Carolyne Woodhams, Frank Guerin, Joe Hubbell and Milt Lewis as returning applicants. Breann Kern and Nicki Brown as new applicants. The postcard was mailed out by Allegra Printing at the beginning of the week. We also have a contract waiting to be signed to get started on the website through Saffire, we are just waiting for the official budget approval.
 - l. Carolyne added that we are not doing a plaque for Ben Walker but instead the sons would like to see a tree planted in honor of their father.
 - m. Frank – Nothing.
 - n. Joe – Shared an invoice for the blue signs on 37. The cost is \$720. Are they beneficial or do we want to keep them? Voting took place in favor of putting the blue signs back up this year. The majority of directors
 - o. Karen – Nothing.
 - p. Clarissa – If there is an event you are interested having the Homemaker of the Year or Queen attend, please let her know. Had a group help us out with watering flowers during fair week and wondered if we wanted to “give back” and help them out. They have a trip to Washington DC that they are attempting to raise money for. Clarissa would like to give \$100 but if possible \$200. Karen suggested \$250. **Motion 10.9.25.4: S. Youker/Jack Hubbell made the motion to give the Kingsley NJROTC \$300 from the advertising budget towards their trip. Motion Passed.**
14. **Adjournment:**
- a. **Motion 10.9.25.5:** E. Sprenger/S. Youker made a motion to adjourn at 7:27 pm. **Motion passed.**